

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

OCTOBER 12

20

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held by teleconference and in person on October 12, 2020 at 7:00 p.m. with the following persons present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams.

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Brian Elleman, Ron Chasteen, Mike Shaffer, Mrs. Lane, Dale Kristof and Brad Edrington (phone).

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on September 29, 2020 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. VanDeGrift and seconded by Mr. Sams the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Mr. Dale Kristof of 455 Natalie Lane was notified by mail of high weeds on his property that need attention. Mr. Kristof stated that he will take care of the issue.

Department Reports:

Fire/EMS:

Brian Elleman, Assistant Fire Chief, informed the Board that Sean Connelly's job status has changed from part time to volunteer effective October 12, 2020. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the change in status of Sean Connelly from part time to volunteer effective October 12, 2020. All present voiced a "YEA" vote and the motion passed with **Resolution 20-10-02**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman informed the Board that Olivia Monroe's job status has changed to a twenty four hour shift every sixth day effective October 11, 2020. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the change in status of Olivia Monroe as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 20-10-03**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman accepted resignations from Adam Conley effective October 20, 2020, and Siarah McCoy effective October 6, 2020. Both employees were part time.

Assistant Fire Chief inquired if the Board has a preference regarding propane tanks at the new Station being above ground or buried. After a brief discussion, the Trustees preferred to have the tanks buried as long as Chief Jameson is in agreement. The extra cost to bury the tanks is approximately \$1,000.00. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the cost of \$1000.00 to bury the propane tanks at the new Fire Station 33. All present voiced a "YEA" vote and the motion was passed.

Assistant Chief Elleman informed the Board that Chief Jameson is in Lake Charles Louisiana with Ohio Task Force One. This area has been hit by Hurricane Laura followed by Hurricane Delta. He expects Chief Jameson to return this weekend.

Road and Bridge:

Ron Chasteen, Road and Bridge Supervisor, informed the Board that his department has been working on crack sealing roadways and completing work at the cemetery. Additionally, Duke cut down six large trees on Waynesville and Liberty Keuter Roads. The Road department has completed the clean-up of the wood and debris.

Mr. Chasteen informed the Board that the resurfacing of Wood Road is complete. The cost for the project will be split with Union Township. The expected costs for our half was \$119,000.00 but the actual bill came in at \$100,373.85.

Mr. Chasteen requested authorization to contract with Leader Machinery Company LTD to complete dura patch work on the roads in Timbercreek II and III, Candlewood and Triple Creek Subdivisions. Mr. Chasteen stated the estimated cost for the repair would be approximately \$17,000.00. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the road repair in an estimated amount of \$17,000.00 to Leader Machinery Company LTD. All present voiced a "YEA" vote and the motion passed with **Resolution 20-10-06** (a copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that the bill from Duke for accidental damages during a pipe installation process will be paid as an insurance claim.

Administration:

Tammy Boggs, Township Administrator, requested subsequent approval for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$632.67. The purchases are \$77.57 from Kroger, \$79.98 from Subway, \$105.97 from Rural King, \$118.29 from Home Depot, \$32.98 from Amazon, \$91.98 from Northern Tool, \$13.90 from USPS and \$112.00 from Erika Neely. Mr. Sams made a motion, seconded by VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$632.67. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-10-04**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that we have worked with Warren County and other stakeholders over the last year to update the Warren County Multi-Jurisdictional Hazard Mitigation plan. This plan works to reduce or eliminate long-term risks to people and their property from hazards either natural or man-made. The main overall goal is to minimize damage to structures and property from disasters. The plan must be updated and renewed every five years. Mr. Sams made a motion, seconded by Mr. VanDeGrift to adopt the Warren County Multi-Jurisdictional Hazard Mitigation 5-Year plan update. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-10-05**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that she received a zoning variance notice from Warren County zoning for property at 3450 Keever Rd. The property owner wants to place a barn on the property short of the required setback. The Trustees had no objection. (A letter will be sent to Warren County Zoning stating this information.)

Mrs. Boggs informed the Board that she received a zoning variance notice from Warren County zoning for property at 157 S. Liberty Keuter Rd. The property owner wants to place a garage on the property which will be closer to the road than the house. The Trustees had no objection. (A letter will be sent to Warren County Zoning stating this information.)

Mrs. Boggs informed the Board that she received a request from a resident of Shaker Run asking for blinker speed signs on Shaker Run Boulevard. The speed limit is 25 MPH. The Sheriff's department ran a speed study at that location and found that eighty five percent of the time drivers were going thirty one miles per hour on the northbound side; on the south bound side drivers were going twenty nine miles per hour or less. Based upon recommendations from the Sheriff's office the Township placed two additional speed limit signs in the area. The Resident has now requested blinker speed signs, but due to the high cost and probability of annoying the residents the Trustees declined the request. Mrs. Boggs will inform the resident of their decision.

Mrs. Boggs questioned the Trustees if they would like to write a letter to the Commissioners requesting some guidelines be set for Airbnb's rented in Turtlecreek Township. The Trustees agreed that they have no issue with individuals renting their homes. However, there may be a need to inspect homes for safety reasons when being rented as party houses. Mr. Sams requested that a letter be written to Warren County planning and zoning asking their recommendation on how we could regulate the use of private residences used as party houses and if we have the ability to inspect these places for fire safety.

General Reports:

CORRESPONDENCE:

IN:

- Notice from Warren County Zoning of a variance request for 3450 Keever Road
- Letter from Medical Mutual of Ohio verifying employees for Medicare and Medicaid
- Email requesting holiday lights recycling program from Warren County Solid Waste Management District
- Letter from Warren County Engineer’s regarding The Estates of Keever Creek walk through.
- Letter from Medical Mutual of Ohio regarding Medicare eligible participants
- Letter from Coit regarding carpet and tile cleaning
- Warren County Commissioner’s legal notice for erosion and sediment control regulations
- Warren County Commissioner’s legal notice – public hearing regarding the Warren County Thoroughfare plan
- Email from Mr. Gamble regarding blinker speed limit signs
- Email from CareWorks regarding the dividends for Workers Comp
- Notice from Ohio Bureau of Workers Compensation of group retrospective rating program
- Letter from OTARMA regarding Board of Directors
- Letter from PRG regarding the damage of the gas line on Hoffman Ave

OUT:

- Response to Medical Mutual of Ohio verifying number of employees
- Letter to Mr. Dhabuwala Nikhil regarding high weeds nuisance
- Letter to Mr. Dale Kristof regarding high weeds nuisance
- Letter to Mr. Connelly regarding scheduling status

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested the Board to approve the 2020 Amended Permanent Appropriations. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the 2020 Amended Permanent Appropriations. All present voiced a “YEA” vote and the motion passed with **Resolution 20-10-01**. (A copy of the resolution is included in the minutes.)

Mrs. Childers informed the Board that Charleston Place Section 3 added two additional lights to their lighting district.

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 32363 through 32398 (copy to follow) and Vouchers 918-2020 through 980-2020.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
10/2/20	10/12/20	956-2020	LEXIS NEXIS	2192-892-0000	\$5.00	FIRE REPORT 1460 GLOSSER RICHARDSON RD
					\$5.00	
9/28/20	10/5/20	906-2020	TRICARE	2191-299-0000	\$94.78	LIFE SQUAD SERVICES
10/9/20	10/12/20	955-2020	R PICKENS	2191-299-0000	\$250.00	LIFE SQUAD SERVICES
10/6/20	10/12/20	957-2020	GEHA	2191-299-0000	\$77.46	LIFE SQUAD SERVICES
9/16/20	10/5/20	895-2020	AARP SUPPLEMENTAL	2191-299-0000	\$175.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/16/20	10/5/20	896-2020	CGS	2191-299-0000	\$383.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/17/20	10/5/20	897-2020	UHC MEMBER	2191-299-0000	\$17.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/17/20	10/5/20	898-2020	STATE OF OHIO MEDICAID	2191-299-0000	\$176.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/17/20	10/5/20	899-2020	UNITED HEALTHCARE	2191-299-0000	\$867.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/18/20	10/5/20	900-2020	HNB-ECHO	2191-299-0000	\$316.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/18/20	10/5/20	901-2020	HUMANA	2191-299-0000	\$544.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/18/20	10/5/20	902-2020	HWHO	2191-299-0000	\$718.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/18/20	10/5/20	903-2020	CGS	2191-299-0000	\$3,571.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/21/20	10/6/20	908-2020	ANTHEM BLUE	2191-299-0000	\$387.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/21/20	10/6/20	909-2020	ANTHEM BLUE	2191-299-0000	\$507.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/21/20	10/6/20	910-2020	AETNA BETTER HEALTH	2191-299-0000	\$549.29	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/22/20	10/6/20	911-2020	ANTHEM BLUE	2191-299-0000	\$107.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/22/20	10/6/20	912-2020	ANTHEM BCBS	2191-299-0000	\$507.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/22/20	10/6/20	913-2020	CGS	2191-299-0000	\$1,023.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/23/20	10/6/20	914-2020	AETNA	2191-299-0000	\$83.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/23/20	10/6/20	915-2020	AARP SUPPLEMENTAL	2191-299-0000	\$277.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/23/20	10/6/20	916-2020	CGS	2191-299-0000	\$334.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/24/20	10/6/20	917-2020	UNITED HEALTHCARE	2191-299-0000	\$203.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/24/20	10/6/20	918-2020	ANTHEM BLUE	2191-299-0000	\$233.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/25/20	10/6/20	919-2020	CIGNA	2191-299-0000	\$99.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/25/20	10/6/20	920-2020	ANTHEM BLUE	2191-299-0000	\$378.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
9/25/20	10/6/20	921-2020	HNB-ECHO	2191-299-0000	\$610.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/25/20	10/6/20	922-2020	CGS	2191-299-0000	\$2,898.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/28/20	10/6/20	923-2020	MEDICAL MUTUAL	2191-299-0000	\$250.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/28/20	10/6/20	924-2020	MOLINI HC	2191-299-0000	\$356.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/28/20	10/6/20	925-2020	ANTHEM BLUE	2191-299-0000	\$910.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/29/20	10/6/20	926-2020	HUMANA	2191-299-0000	\$131.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/30/20	10/6/20	927-2020	MOLINA HEALTHCARE	2191-299-0000	\$134.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/30/20	10/6/20	928-2020	HNB-ECHO	2191-299-0000	\$182.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/30/20	10/6/20	929-2020	AETNA	2191-299-0000	\$189.89	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/30/20	10/6/20	930-2020	AARP SUPPLEMENTAL	2191-299-0000	\$254.73	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
9/30/20	10/6/20	931-2020	MOLINA HEALTHCARE	2191-299-0000	\$303.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/1/20	10/12/20	959-2020	ANTHEM BLUE	2191-299-0000	\$83.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/1/20	10/12/20	960-2020	BUCKEYE COMMUNITY	2191-299-0000	\$130.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/1/20	10/12/20	961-2020	CGS	2191-299-0000	\$334.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/1/20	10/12/20	962-2020	UNITED HEALTHCARE	2191-299-0000	\$643.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/1/20	10/12/20	963-2020	ANTHEM BLUE	2191-299-0000	\$916.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/2/20	10/12/20	964-2020	ANTHEM BLUE	2191-299-0000	\$235.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/2/20	10/12/20	965-2020	AETNA	2191-299-0000	\$256.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/2/20	10/12/20	966-2020	HNB-ECHO	2191-299-0000	\$360.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/2/20	10/12/20	967-2020	MOLINA HEALTHCARE	2191-299-0000	\$397.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/2/20	10/12/20	968-2020	CGS	2191-299-0000	\$3,343.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/2/20	10/12/20	969-2020	ANTHEM BLUE	2191-299-0000	\$81.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/6/20	10/12/20	970-2020	ANTHEM BLUE	2191-299-0000	\$57.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/6/20	10/12/20	971-2020	UNITED HEALTHCARE	2191-299-0000	\$210.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/6/20	10/12/20	972-2020	CGS	2191-299-0000	\$378.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/6/20	10/12/20	973-2020	ANTHEM BCBS	2191-299-0000	\$585.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/7/20	10/12/20	974-2020	AETNA	2191-299-0000	\$2.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/7/20	10/12/20	975-2020	CGS	2191-299-0000	\$2,628.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/8/20	10/12/20	976-2020	AARP SUPPLEMENTAL	2191-299-0000	\$197.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/8/20	10/12/20	977-2020	CGS	2191-299-0000	\$363.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/8/20	10/12/20	978-2020	AETNA	2191-299-0000	\$383.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/8/20	10/12/20	979-2020	ANTHEM BLUE	2191-299-0000	\$625.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/9/20	10/12/20	958-2020	MEDICOUNT MANAGEMENT	2191-299-0000	\$580.00	LIFE SQUAD SERVICES AUGUST 2020 DEPOSITS
9/29/20	10/5/20	907-2020	MARKETPLACE CLAIMS ACCOUNT BUCKEYE HEALT	2191-299-0000	\$411.47	LIFE SQUAD SERVICES
					\$31,317.91	
9/28/20	10/7/20	954-2020	WARREN COUNTY AUDITOR, MATT NOLAN	1000-101-0000	\$820.69	MANUFACTURED HOMES 2ND HALF LIKE REAL SETTLEMENT 2020 TAX YEAR (DIRECT DEPOSIT)
9/28/20	10/7/20	953-2020	WARREN COUNTY AUDITOR, MATT NOLAN	1000-101-0000	\$126.30	MANUFACTURED HOMES 2ND HALF SETTLEMENT TAX YEAR 2020 (DIRECT DEPOSIT)
9/21/20	10/6/20	933-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,307.69	MOTOR VEHICLE LICENSE TAX AUG 2020 (DIRECT DEPOSIT)
9/21/20	10/6/20	932-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,713.69	NEW \$5 PERMISSIVE AUTO AUG 2020 (DIRECT DEPOSIT)
9/21/20	10/6/20	934-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,563.82	CENTS PER GALLON SEPT 2020 (DIRECT DEPOSIT)
9/21/20	10/6/20	935-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$11,759.30	OLD \$5 PERMISSIVE AUTO TAX AUG 2020 (DIRECT DEPOSIT)
9/21/20	10/6/20	936-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$18,233.35	GAS EXCISE TAX SEPT 2020 (DIRECT DEPOSIT)
					\$38,524.53	
9/22/20	10/5/20	904-2020	AMERICAN RISK POOLING CONSULT	1000-892-0000	\$4,734.64	OTARMA DISTRIBUTION OF CAPITAL 2019
					\$4,734.64	
9/25/20	10/5/20	905-2020	T BOGGS	1000-892-0000	\$32.98	REIMBURSEMENT FOR KCUP PURCHASE
					\$32.98	
9/1/20	10/6/20	940-2020	CD 15	1000-701-0000	\$348.94	SEPT 2020 INTEREST
9/4/20	10/6/20	941-2020	CD 9	1000-701-0000	\$327.79	SEPT 2020 INTEREST
9/8/20	10/6/20	942-2020	CD 10	1000-701-0000	\$348.94	SEPT 2020 INTEREST
9/11/20	10/6/20	943-2020	cd 28	1000-701-0000	\$211.48	SEPT 2020 INTEREST
9/21/20	10/6/20	944-2020	CD 33	1000-701-0000	\$211.48	SEPT 2020 INTEREST
9/21/20	10/6/20	945-2020	CD 4	1000-701-0000	\$359.52	SEPT 2020 INTEREST
9/25/20	10/6/20	946-2020	CD 7	1000-701-0000	\$327.79	SEPT 2020 INTEREST
9/28/20	10/6/20	947-2020	CD 17	1000-701-0000	\$338.37	SEPT 2020 INTEREST
9/28/20	10/6/20	948-2020	CD 22	1000-701-0000	\$359.52	SEPT 2020 INTEREST
9/28/20	10/6/20	949-2020	CD 14	1000-701-0000	\$325.16	SEPT 2020 INTEREST
9/28/20	10/6/20	950-2020	CD 16	1000-701-0000	\$348.94	SEPT 2020 INTEREST
9/28/20	10/6/20	951-2020	CD 23	1000-701-0000	\$401.81	SEPT 2020 INTEREST
9/30/20	10/6/20	952-2020	CD 27	1000-701-0000	\$1,678.59	SEPT 2020 INTEREST
9/1/20	10/6/20	939-2020	US BANK	1000-701-0000	\$21.96	SEPT 2020 SWEEP INTEREST
9/30/20	10/6/20	937-2020	STAROHIO	1000-701-0000	\$932.75	SEPTEMBER 2020 INTEREST
9/30/20	10/6/20	938-2020	PRIMARY	1000-701-0000	\$6.83	SEPTEMBER 2020 INTEREST
					\$6,549.87	

Other Business:

None.

Visitor Concerns:

Mike Shaffer gave a report concerning happenings at Regional Planning.

Trustee Reports:

Mr. Sams reported on the public hearing held regarding the Restoration Ranch request for a PUD zoning change. The request for PUD was on property owned by Solid Rock Church on the West side of the Township which will allow the Church to build a boy's foster home with therapeutic horse care on 13.74 acres. The Trustees originally opposed the PUD because they felt it was not a good match with the future business corridor plans for that area. In addition, the Township was told the facility would be in lockdown. However, the presentation at the Commissioners meeting showed it differently and was presented as a mission to help boys removed from their homes in Warren, Butler, Montgomery and Coshocton Counties. The Commissioners did approve the zoning change. Mr. Sams and Assistant Fire Chief Brian Elleman met with Mr. Bishop and discussed the future project and safety issues involving Township services.

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss EMS/Fire Personnel matters pursuant to ORC 121.22 (G) (1) at 8:05 P.M. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION

WAS TAKEN. The motion was seconded by Mr. Sams the execute session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 8:22 P.M.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for October 27, 2020 at 8:00 A.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**AMENDED PERMANENT
20-10-01
TOWNSHIP ANNUAL APPROPRIATION
RESOLUTION**

The **Board of Trustees** of TURTLECREEK TOWNSHIP, in WARREN COUNTY, OHIO met in REGULAR session on the 12th day of October, 2020, at the TOWNSHIP MEETING HALL with the following members present:

JIM VANDEGRIFT

DAN JONES

JONATHAN D.SAMS

Mr. Sams moved the adoption of the following Resolution:

BE IT RESOLVED by the *Board of Trustees* of TURTLECREEK TOWNSHIP, WARREN COUNTY, OHIO that to provide for the current expenses and

other expenditures of said Board of Trustees, during the fiscal year, ending **December 31,**

2020, the following sums be and the same are hereby set aside and **appropriated** for

the several purposes for which expenditures are to be made for and during said fiscal year,

as follows, viz:

--

Mr. VanDeGrift seconded the **Resolution** and the roll being called upon its adoption the vote resulted as follows:

MR. JIM VANDEGRIFT "YEA"

MR. DAN JONES "YEA"

MR. JONATHAN D. SAMS "YEA"

Adopted October 12, 2020

Board of Township Trustees Fiscal Officer

THE STATE OF OHIO, WARREN COUNTY, ss:

I, AMANDA K. CHILDERS Fiscal Officer of the Board of Trustees of Turtlecreek Township, in Warren County Ohio, and in whose custody the Files, Journals and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing *Annual Revised Permanent Appropriation*

Resolution is taken and copied from the original Resolution now on file with said Board, that the foregoing Resolution has been compared by me with the said original and that the same is a true and correct copy thereof.

WITNESS my signature, this 12th day of October, 2020.

Township Fiscal Officer

ANNUAL APPROPRIATION
REVISED PERMANENT
RESOLUTION

BOARD OF TOWNSHIP TRUSTEES

Turtlecreek Township,

Warren County, Ohio.

Passed October 12, 2020

For the Fiscal Year Ending
December 31st, 2020

Filed _____, 20____

County Auditor
By _____
Deputy

**RESOLUTION 20-10-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**SCHEDULING STATUS CHANGE FOR
SEAN CONNELLY EFFECTIVE
OCTOBER 12, 2020**

WHEREAS, Sean Connelly was hired as a part-time Paramedic/FF2 on June 10, 2019 and required to work a 24-hour shift; and

WHEREAS, Sean Connelly has requested a status change in his scheduling to volunteer status and the Fire Chief and Assistant Chief of Turtlecreek Township have accepted this request; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the status change in scheduling for Sean Connelly to volunteer status effective October 12, 2020.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 12th day of October, 2020

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-10-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**SCHEDULING STATUS CHANGE FOR
OLIVIA MONROE EFFECTIVE
OCTOBER 11, 2020**

WHEREAS, Olivia Monroe was hired as a part-time EMT/FF2 on April 11, 2020 and required to work 12-hour shift every third day; and

WHEREAS, Olivia Monroe has requested a status change in her scheduling to a 24 hour shift every sixth day and the Fire Chief and Assistant Chief of Turtlecreek Township have accepted this request; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the status change in scheduling for Olivia Monroe to a 24 hour shift every sixth day effective October 11, 2020.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 12th day of October, 2020

Signed: _____ "YEA"
_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 20-10-04
2020

Date of Resolution: October 12,

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township

Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. VanDeGrift	YEA
Mr. Sams	YEA

Resolution adopted this 12th day of October, 2020.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 20-10-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**A RESOLUTION ADOPTING THE WARREN COUNTY MULTI-JURISDICTIONAL HAZARD
MITIGATION 5
YEAR PLAN UPDATE**

WHEREAS, Warren County has experienced severe damage from several natural hazards on many occasions in the past century, resulting in property loss, loss of life, economic hardship, and threats to public health and safety; and

WHEREAS, the Warren County Emergency Management Agency desires to be compliant with The Disaster Mitigation Act of 2000 and 44 CFR section 201.6(d)(3). Said act requires that a hazard mitigation planning program criteria be developed in order that the participating Warren County communities and unincorporated areas of Warren County will be eligible for future pre-disaster and post-disaster Hazard Mitigation Grant Program (HMGP) funding.

FURTHER, the mitigation planning regulation at 44 CFR section 201.6(d)(3) states:

A local jurisdiction must review and revise its hazard mitigation plan to reflect changes in development, progress in local mitigation efforts, and changes in priorities, and resubmit it for approval within five (5) years in order to continue to be eligible for mitigation project grant funding.

WHEREAS, the Warren County Emergency Management Agency has established the Warren County Hazard Mitigation Planning Committee and they have, through an organized planning process, identified local problems and mitigation activities to help reduce hazards, damages, and loss of life during a natural hazard event; and

WHEREAS, the 2021 5-year plan update recommends many hazard mitigation actions that will protect the people and property affected by the natural hazards that face warren county; and

WHEREAS, the Warren County Hazard Mitigation Committee held monthly public planning meetings from November 2019 through March 2020 to review and revise the plan as required by law; and will hereby be implemented, monitored, evaluated, and updated annually by the warren county hazard mitigation committee. The Warren County Board of Commissioners will be the public authority to promote and oversee the continued maintenance of this plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees Turtlecreek Township, Warren County, Ohio, the majority of all members elected thereto concurring, that:

Section 1: The Warren County Hazard Mitigation 5-Year Plan Update is hereby adopted as the official multi-jurisdictional plan of Warren County, Ohio. By participating in the Warren County plan and county planning process this municipality will be eligible to make applications for hazard mitigation grant program funding

Section 2: The Warren County Emergency Management Agency has entered into an agreement, in the manner provided by law, under the Ohio Revised Code, as amended, and has the power to coordinate and unify the comprehensive emergency management activities of the participants, thereof, including the various municipal corporations and the unincorporated jurisdictions of Warren County, Ohio, and

Section 3: The respective county, city, and village officials identified in the strategy of the 5-year hazard mitigation plan update are hereby requested to participate in addressing the recommended mitigation actions assigned to them. These officials will report annually on their hazard mitigation activities, accomplishments, and progress to the Warren County Hazard Mitigation Committee under the direction of the Warren County Board of Commissioners.

Section 4: This resolution shall take effect and be in force from and after the earliest period allowed by law .

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 12^h day of October, 2020

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-10-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have determined a need for repairs to the township roads; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have engaged Leader Machinery Company, LTD to provide the crack repairs for Candlewood Subdivision, Triple Creek Court, and Timbercreek II & III Subdivision at the approximate cost of \$17,325.00; and

WHEREAS, the source of the funds for repairs will be the Motor Vehicle License Tax Fund (2011-330-360-0000 Contracted Services) ; and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the road repairs at the approximate cost of \$17,325.00.

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 12th day of October, 2020

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

End of Minutes.